



# Migration Accelerator for SharePoint

Product Overview

# 1. INTRODUCTION

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## 1.1. About Proventeq

Proventeq is a UK based company with international presence, who specialises in cloud and content migration solutions.

Proventeq helps organisations discover, analyse, enhance and migrate documents, emails, web content, digital records and other assets into Microsoft SharePoint/Office 365, Oracle UCM/WebCenter platforms, and other ECM Systems.

Proventeq has a global customer base and partner network, including UK, US and Australia government departments, and organisations in wide range of domains including research, space, financial services, defence services, legal, pharmaceutical and recruitment services.



At the heart of Proventeq content migration solutions is the flagship product 'Proventeq Migration Accelerator' and a team of highly experienced content migration consultants.

Proventeq consultants have an in-depth knowledge of the leading Enterprise Content Management Systems and related technologies. And we also offer an end-to-end migration service if you are looking to completely outsource the migration.

Proventeq is a Microsoft Gold & Preferred Content Services Partner and an Oracle Partner.

Proventeq has also been recognized as a representative vendor in the 2019 Gartner Market Guide for Cloud Office Migration Tools.



**Preferred**

Content Services

Gold  
**Microsoft Partner**



**Gartner**

## 2. MIGRATION ACCELERATOR

Migration Accelerator, the content migration tool from Proventeq, not only smoothly migrates your business content from your existing enterprise content management platform, but allows you to gain the maximum value from your information by ensuring its new home is truly optimised for productivity, collaborative working and business growth.

Migration Accelerator maximises the potential of your content and information management infrastructure throughout each stage of your migration project, and is the perfect migration tool for high-volume, complex content migration projects where integrity, continuity and enrichment are a priority.



### 2.1. BEFORE MIGRATING TO SHAREPOINT

#### Gain Actionable Insights

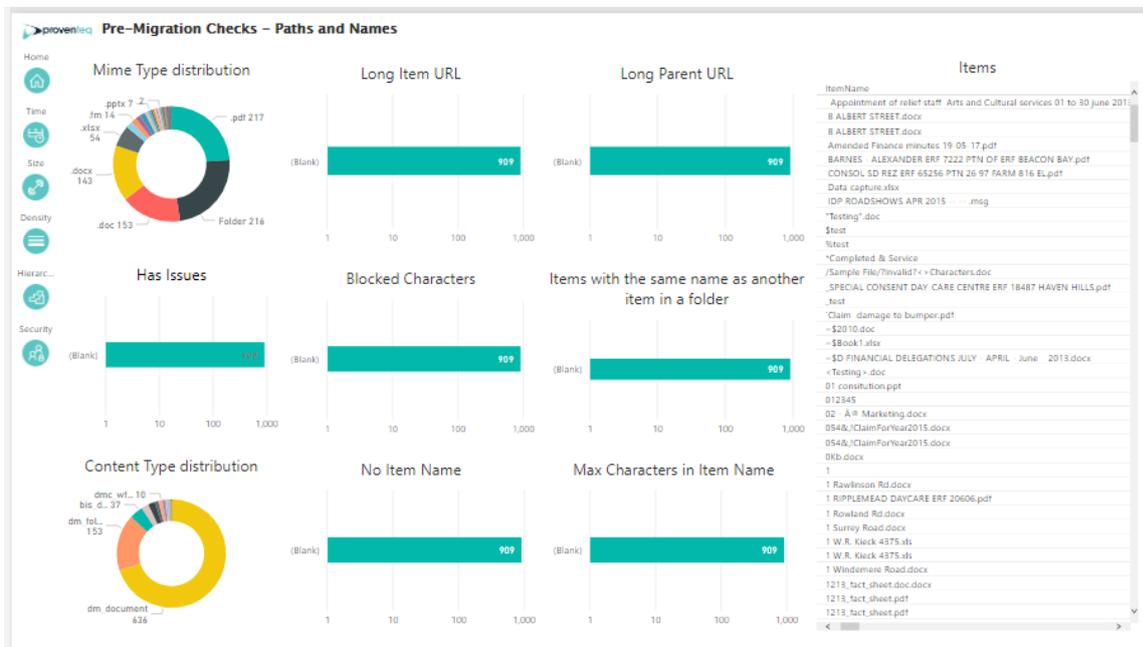
Identify critical content and scale your new content architecture accurately with advanced discovery, analysis and reporting functions.





## Negate Risks

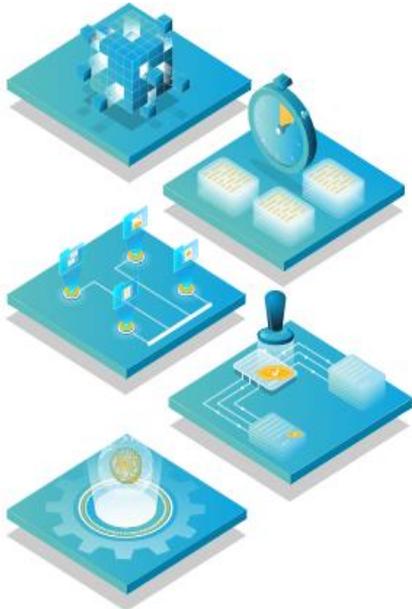
Stay on schedule and within budget with intelligent pre-migration checks to pre-emptively identify potential risks to your project. Helps identify potential issues when moving into SharePoint due to technical constraints e.g. maximum URL length, invalid characters, blocked file sizes, blocked file types etc. These can be identified in advance and the migration can be configured to address these prior to load into target.



## Enrich & Restructure Your Content

Give your content the context you need with enrichment via classification, IA remapping, metadata & taxonomy.

## 2.2. DURING YOUR MIGRATION TO SHAREPOINT



### Maintain Business Continuity

Minimise departmental downtime thanks to high-speed, incremental migration and reusable scheduled tasks.

### Transform How You Work with Content

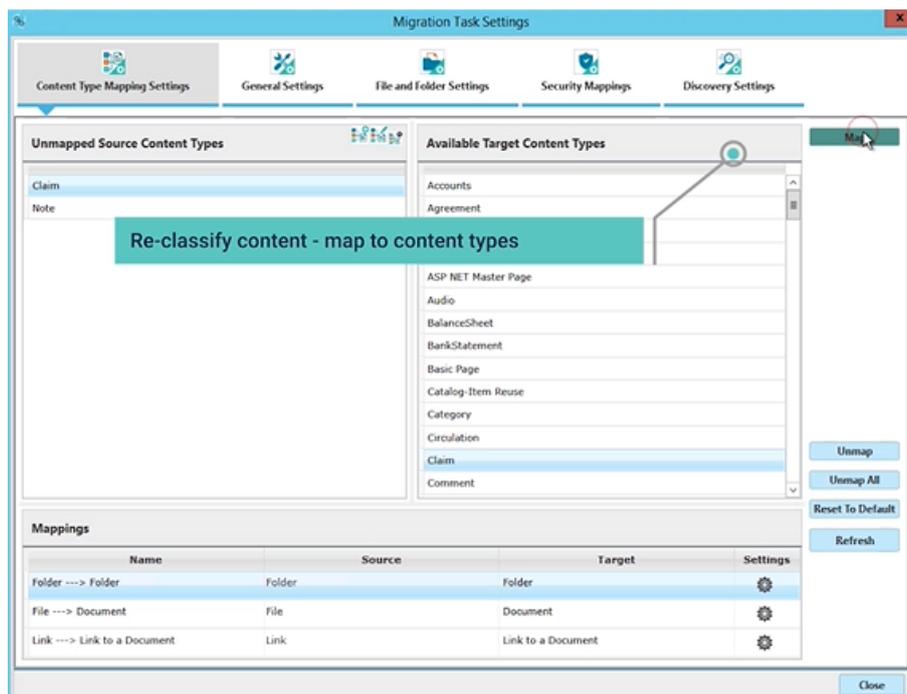
Enable your workforce to work with all content types, even handwritten documents, thanks to advanced OCR and format conversion.

### Seamlessly Enforce Compliance

Migration Accelerator's customisable rules give you the power to ensure compliance with your internal and industry's standards by applying the right retention and sensitivity labels.

## Intelligently Classify Your Documents

Intelligently classify the ever-increasing volume of unstructured information created by your business every day. Allows mapping of categories from source system to the content types configured in the target system.



## Enrich metadata of content in target using advanced rules-based transformation

Allows setting of metadata values in target based on easy to configure rules. The metadata values can either come directly from source system or computed as part of the rules. Write custom rules using PowerShell and extend the possibilities of enhancing the content and metadata.

The screenshot shows a migration tool interface for a SharePoint site. It displays two metadata tables side-by-side for a file named 'Claim ID - 18204791.pdf'. The left table shows 'Existing source metadata' with fields like Name, Title, DateCreated, and ModifiedBy. The right table shows 'New enriched metadata' with additional fields like Claim Date and Claim ID. Callouts highlight 'New classification' (Title), 'New document location' (URL), and 'New enriched metadata' (Claim ID).

Name	Value
Name	Claim ID - 18204791.pdf
Title	Claim ID - 18204791.pdf
DateCreated	06-04-2020 04:29:51
Modified	06-04-2020 04:29:54
CreatedBy	Gordon Brown
ModifiedBy	Gordon Brown
SourceContentType	Claim

Name	Value	Validated
Name	Claim ID - 18204791.pdf	<input type="checkbox"/>
Title	Claim ID - 18204791.pdf	<input type="checkbox"/>
Created	2020-04-06T03:29:51.0000000Z	<input type="checkbox"/>
Modified	2020-04-06T03:29:51.0000000Z	<input type="checkbox"/>
Document Created By	gbrown@Proventeq.biz	<input type="checkbox"/>
Document Modified By	gbrown@Proventeq.biz	<input type="checkbox"/>
Claim Date	2014	<input type="checkbox"/>
Claim ID	18204791	<input type="checkbox"/>

## Map users, groups and security

Map active or inactive users and groups from source to active users in target. Preserve content security by mapping access rights.

The screenshot shows the 'Migration Task Settings' window with the 'Security Mappings' tab selected. It displays a table mapping source user and group profiles to target profiles.

Profile Name	Profile Type	Source Value	Target Value
User	User	egrant@Proventeq.biz	egrant@Proventeq.biz
User	User	Emily Grant	egrant@Proventeq.biz
User	User	Gordon Brown	gbrown@Proventeq.biz
User	User	nivas050688@gmail.com	migrationAdmin@proventeq.biz
User	User	tblair@Proventeq.biz	tblair@Proventeq.biz
User	User	Tony Blair	tblair@Proventeq.biz
Group	Group	Super Users	SP-HTLC
Permissions	Permission	Delete	Read
Permissions	Permission	Download	Edit
Permissions	Permission	ManagePermissions	Contribute
Permissions	Permission	Owner	Full Control
Permissions	Permission	Upload	Edit

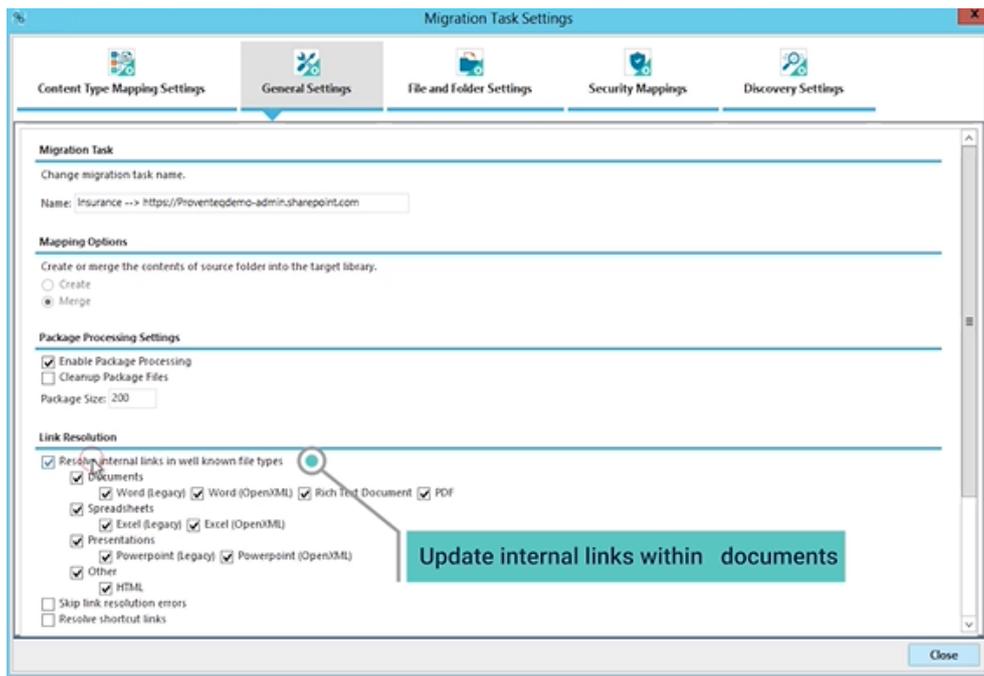
## Restructure content hierarchy

Reorganise content into different locations in the target. Restructure existing hierarchy to meet current business needs or consolidate content from deep nested hierarchy into simpler structure.

## Manage links

Update source system proprietary hyperlinks inside document with SharePoint links to keep the links active post migration.

Avoid content duplication by migrating linked content or multi-filed content (single document filed/linked from multiple folders) as link to document within SharePoint.



## Full audit reports

Proventeq Migration Accelerator provides item level audit reports and Exception reports.

! Different migration activity reports relating to Discovery and Processing can be generated for all configured migration tasks.

Select a report: Final Processing Report | Select a Migration Task: Task 2: Insurance --> https://Proventeqdemo-admin.sharepoint.com | Run

1 of 6 | 100% | Find | Next

**SUCCESS REPORT**

Item Name	Source Uri	Target Uri
Find Cheaper Travel Insurance.jpg	Insurance/Travel Insurance/Find Cheaper Travel Insurance.jpg	https://proventeqdemo.sharepoint.com/sites/DEMO-Insurance-personal/Travel Insurance/Find Cheaper Travel Insurance.jpg
Summary of Expired Insurance.xlsx	Insurance/Travel Insurance/Summary of Expired Insurance.xlsx	https://proventeqdemo.sharepoint.com/sites/DEMO-Insurance-personal/Travel Insurance/Summary of Expired Insurance.xlsx
Why Travel Insurance.pdf	Insurance/Travel Insurance/Why Travel Insurance.pdf	https://proventeqdemo.sharepoint.com/sites/DEMO-Insurance-personal/Travel Insurance/Why Travel Insurance.pdf
Travel Insurance Guideline.pdf	Insurance/Travel Insurance/Travel Insurance Guideline.pdf	https://proventeqdemo.sharepoint.com/sites/DEMO-Insurance-personal/Travel Insurance/Travel Insurance Guideline.pdf
Travel Insurance Brochure.pdf	Insurance/Travel Insurance/Travel Insurance Brochure.pdf	https://proventeqdemo.sharepoint.com/sites/DEMO-Insurance-personal/Travel Insurance/Travel Insurance Brochure.pdf
Luggage Insurance.pdf	Insurance/Travel Insurance/Luggage Insurance.pdf	https://proventeqdemo.sharepoint.com/sites/DEMO-Insurance-personal/Travel Insurance/Luggage Insurance.pdf
QUOTE Sample Travel Insurance.pptx	Insurance/Travel Insurance/QUOTE Sample Travel Insurance.pptx	https://proventeqdemo.sharepoint.com/sites/DEMO-Insurance-personal/Travel Insurance/QUOTE Sample Travel Insurance.pptx
onlinesafetyguide.pdf	Insurance/Travel Insurance/onlinesafetyguide.pdf	https://proventeqdemo.sharepoint.com/sites/DEMO-Insurance-personal/Travel Insurance/onlinesafetyguide.pdf
Claim Sample Travel Insurance.pptx	Insurance/Travel Insurance/Claim Sample Travel Insurance.pptx	https://proventeqdemo.sharepoint.com/sites/DEMO-Insurance-personal/Travel Insurance/Claim Sample Travel Insurance.pptx
Travel Loss or Damage.pdf	Insurance/Travel Insurance/Travel Loss or Damage.pdf	https://proventeqdemo.sharepoint.com/sites/DEMO-Insurance-personal/Travel Insurance/Travel Loss or Damage.pdf
2015 Travel Insurance.ppt	Insurance/Travel Insurance/2015 Travel Insurance.ppt	https://proventeqdemo.sharepoint.com/sites/DEMO-Insurance-personal/Travel Insurance/2015 Travel Insurance.ppt

### **Simulation run to validate rules and outcome**

Save time by testing outcome of rules prior to migration using a simulation run.

### **Achieve High Performance & Scalability**

Accelerate your move to a better business future by migrating millions of items a day using our scalable, high-throughput engine.

## **2.3. AFTER MIGRATING TO SHAREPOINT**

### **Reduce downtime with incremental (delta) migration**

Expediate go-live with minimal downtime achieved using incremental migration

### **Integrate Your Content Portfolio**

Want to keep an existing system live after migration? Consolidate content from multiple source systems and repositories easily and quickly.

### **Improved User Productivity**

Exploit the potential of your content through optimised IA and searchability and turn your information into your most powerful business asset.

